

EASL meetings- Abstract submission guideline

Below you will find the major key points and rules needed to prepare your abstract for submission.

Template

- Download the word template on the abstract submission platform

Topic

- Choose your track and topic so that it will be reviewed in the appropriate category

Title

- Y Title should be on a single line (no paragraphs)
Length is 50-250 characters (excluding spaces)
- Y Do not use all capital letters
- Y Do not use any abbreviation in the title
- Y Do not put a period at the end of the title
- Y Title should not have each word capitalized
- Y Consider using the term alcohol-related liver disease instead of alcoholic liver disease

Examples:

✓ This is a correct example title for your abstract

✗ THIS IS AN INCORRECT EXAMPLE TITLE FOR YOUR ABSTRACT. (all caps / period at the end)

✗ This Is An Incorrect Example Title For Your Abstract (each word capitalised)

Authors

- Y Mandatory fields: Complete first name (not only the initials), last name, email and country
- Y Indicate corresponding and presenting authors (if different from submitter)
- Y When copy/pasting names, make sure there is no space after the name
- Y Do not use all capital letters

Affiliations

- Y Department (optional), institution/company, city, country
- Y Do not use all capital letters and do not capitalise the first letter of each word
- Y When entering new author's affiliation, if the affiliation the same make sure it is written the same way.

Abstract body

Y The following blocks are available in the abstract body and appear in the word template:

- **Background and Aims:**
- **Method:**
- **Results:**
- **Conclusion:**
- **No figure, table or image are allowed**

Y Do not change the blocks titles (Background and Aims, Method, etc), the system will not allow you to upload a document with modified titles.

Y In total, the ideal number of block characters (excluding spaces) should be between 500-2500

Y You do not need to enter content in all blocks

Y Do not leave spaces between each block

Y Write immediately after the block's semicolon example:

Correct

✓ **Background and Aims:** Many acute liver diseases are accompanied by ...

Wrong

* **Background and Aims:** Many acute liver diseases are accompanied by ...

Y Main formatting rules:

- Define all abbreviations at first use
- Decimal point should be a period (2.5)
- Put spaces between signs and number (2.5 = a)
- Significance value should be small 'p', not bolded nor italic ($p > 2.5$)
- Avoid using symbols (use "alpha", not α). Never use the "symbol" font

Trainees and Postdocs / Nurses and AHP Bursaries

If you are aged 35 or under and/or still in training (at the time of the first day of the event), and you are an EASL member (at the time of the submission), you can apply for a travel bursary.

Y Upload proof of age or proof of training or employment letter (nurses and AHP)

Y Provide your EASL membership number

Disclosure-Conflict of interest

Y List ALL the conflicts of interest even if unrelated to the abstract, for all the authors

Y Indicate the company(ies) for the different types of conflicts for each author

Y If the type is not listed, use the "other" field and indicate the nature of the conflict

Y In case of use of off-label products, disclose the name of the product and the manufacturing company

Modifications

Y Do not withdraw a paid abstract submission

Y Modifications on draft abstracts can be done on the platform until the submission deadline of the given event