



## EASL meetings- Abstract submission guideline

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Below you will find the major key points and rules needed to prepare your abstract for submission.

### Template

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- Download the word template on the abstract submission platform

### Topic

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- Choose your track and topic so that it will be reviewed in the appropriate category

### Title

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- γ Title should be on a single line (no paragraphs)  
Length is 50-250 characters (excluding spaces)
- γ Do not use all capital letters
- γ Do not use any abbreviation in the title
- γ Do not put a period at the end of the title
- γ Title should not have each word capitalized
- γ Consider using the term alcohol-related liver disease instead of alcoholic liver disease

Examples:

- ✓ This is a correct example title for your abstract
- ✗ THIS IS AN INCORRECT EXAMPLE TITLE FOR YOUR ABSTRACT. (all caps)
- ✗ This Is An Incorrect Example Title For Your Abstract. (each word capitalised)

### Authors

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- γ Mandatory fields: Complete first name (not only the initials), last name, email and country
- γ Indicate corresponding and presenting authors (if different from submitter)
- γ When copy/pasting names, make sure there is no space after the name

### Affiliations

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- γ Department (optional), institution/company, city, country
- γ Do not use all capital letters and do not capitalise the first letter of each word
- γ When entering new author's affiliation, if the affiliation the same make sure it is written the same way

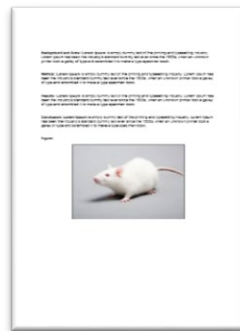
## Abstract body

Y The following blocks are available in the abstract body and appear in the word template:

- **Background and Aims:**
- **Method:**
- **Results:**
- **Conclusion:**
- **Figure: limited to one figure OR one image OR one table per abstract see example below:**



OR



OR



**IMPORTANT:** Should you upload **more than one** figure OR one image OR one table **we will keep the first one and automatically delete the other(s).**

**Also, check the quality of the figures and use vector files when possible.**

Y Do not change the blocks titles (Background and Aims, Method, etc), the system will not allow you to upload a document with modified titles.

Y In total, the ideal number of block characters (excluding spaces) should be between 500-2500

Y The characters of the table are included in the count of the total number of characters used

Y You do not need to enter content in all blocks

Y Do not leave spaces between each block

Y Write immediately after the block's semicolon example:

Correct

✓ Background and Aims: Many acute liver diseases are accompanied by ...

Wrong

✗ Background and Aims: Many acute liver diseases are accompanied by ...

Y Main formatting rules:

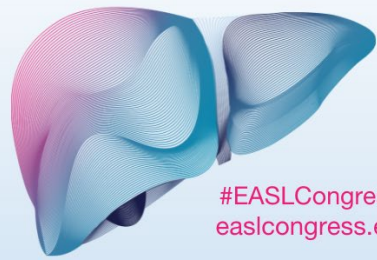
- Define all abbreviations at first use
- Decimal point should be a period (2.5)
- Put spaces between signs and number (2.5 = a)
- Significance value should be small 'p', not bolded nor italic ( $p > 2.5$ )
- Avoid using symbols (use "alpha", not  $\alpha$ ). Never use the "symbol" font

## Trainees and Postdocs / Nurses and AHP Bursaries

If you are aged 35 or under and/or still in training (at the time of the first day of the event), and you are an EASL member (at the time of the submission), you can apply for a travel bursary.

Y Upload proof of age or proof of training or employment letter (nurses and AHP)

Y Provide your EASL membership number



## Disclosure-Conflict of interest

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- Y List ALL the conflicts of interest even if unrelated to the abstract, for all the authors
- Y Indicate the company(ies) for the different types of conflicts for each author
- Y If the type is not listed, use the “other” field and indicate the nature of the conflict
- Y In case of use of off-label products, disclose the name of the product and the manufacturing company

## Modifications

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- Y Do not withdraw a paid abstract submission
- Y Modifications on draft abstracts can be done on the platform until the submission deadline of the given event